

Royal Tara Golf Club

Constitution 2001

Incorporating amendments to 31st December 2019

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ROYAL TARA GOLF CLUB

CONSTITUTION AND RULES

1. PRELIMINARY, DEFINITIONS AND INTERPRETATIONS

- 1.1 Rules herein contained are indicated by consecutive numbers.
- 1.2 Clauses are indicated by consecutive numbers preceded by Rule numbers.
- 1.3 Sub-Clauses are indicated by consecutive numbers preceded by Rule and Clause numbers.
- 1.4 Sub-Sub-Clauses are indicated by consecutive numbers preceded by Rule, Clause and Sub-Clause numbers.
- 1.5 The “Men’s Club” shall mean the group of male amateur golfers operating under a constitution acceptable to the Golfing Union of Ireland and to which such club is affiliated.
- 1.6 The “Ladies’ Club” shall mean the group of female amateur golfers operating under a constitution acceptable to the Irish Ladies Golf Union and to which such club is affiliated.
- 1.7 The “Joint Club” shall mean the Club formed through the amalgamation of the two groups of amateur golfers defined in Clauses 1.5 and 1.6 above for the purposes of managing matters of common interest (other than the game of Golf and its related activities) of both the Men’s Club and the Ladies’ Club including the provision and maintenance of the facilities owned by or available for use by the members. The Joint Club holds the property and assets of the Club in trust on behalf of the Full Members of the Club. The Joint Club cannot become affiliated to either the Golfing Union of Ireland or the Irish Ladies Golf Union.
- 1.8 The name or title “Club”, without qualification, shall mean either the Men’s Club, the Ladies’ Club or the Joint Club where the context so admits or requires.
- 1.9 The name or title “Committee” and the Officers and Members thereof, without qualification, shall mean either the Men’s Committee, the Ladies’ Committee or the Committee of Management of the Joint Club (hereinafter referred to as the “Board of Management”) or each of their Officers and members where the context so admits or requires.

2. TITLE AND OWNERSHIP

- 2.1 The name of the Club shall be Royal Tara Golf Club and this name shall be the common name by which the Men’s Club, the Ladies’ Club and the Joint Club shall be individually and collectively known.
- 2.2 The official address of the Club is Bellinter, Navan in the County of Meath.

2.3 The ownership of the Club property shall be vested in the Trustees for the time being of the Club on behalf of the Full Members as defined by Sub-Clause 11.2.1. The Full Members only shall have control of the affairs of the Club.

3. MEMBERSHIP

3.1 The Membership of the Men's Golf Club shall consist of

3.1.1 All categories of Male Member who are Ordinary Members or other subscribing Members and Honorary Members each of whom has been elected to Membership of the Club by the Council of the Club in accordance with the provisions of the immediate preceding or an earlier Constitution of the Club and

3.1.2 All categories of Male Member who are Full Members or other subscribing Members and Honorary Members each of whom has been elected to membership in compliance with the provisions of Rule 10 hereof.

3.2 The Membership of the Ladies' Golf Club shall consist of

3.2.1 All categories of Female Member who are Lady Members or other subscribing members and Honorary Members each of whom has been elected to Membership of the Club by the Council of the Club in accordance with the provisions of the immediate preceding or an earlier Constitution of the Club and

3.2.2 All categories of Female Member who are Full Members or other subscribing members and Honorary Members each of whom has been elected to membership in compliance with the provisions of Rule 10 hereof.

3.3 The Membership of the Joint Club shall consist of

3.3.1 All categories of Male and Female Member each of whom has been elected to membership of the Club in accordance with the provisions of the immediate preceding or an earlier Constitution of the Club and

3.3.2 All categories of member each of whom shall have been elected to the Club in compliance with the provisions of Rule 10 hereof.

3.4 Only Full Male Members as prescribed by Clause 3.1 and Sub-Clause 11.2.1 shall be

3.4.1 entitled to attend and vote at all Annual, Special or Extraordinary General Meetings and

3.4.2 entitled to nomination for and election to Office and General Committee of the Men's Club.

3.5 Only Full Female Members as prescribed by Clause 3.2 and Sub-Clause 11.2.1 shall be

3.5.1 entitled to attend and vote at all Annual, Special or Extraordinary General Meetings and

3.5.2 entitled to nomination for and election to Office and General Committee of the Ladies' Club.

3.6 Only Full Members as prescribed by Clause 3.1, 3.2 and Sub-Clause 11.2.1 shall be

3.6.1 entitled to attend and vote at all Annual, Special or Extraordinary General Meetings and

3.6.2 entitled to nomination for and election to Office and Board of Management of the Joint Club subject always to the provisions of Sub-Clauses 7.1.3 and 18.4.1.

4. OBJECTS

4.1 The Men's Club shall:-

4.1.1 Promote the Amateur Game of Golf amongst its members.

4.1.2 Accept and abide by the Constitution and Bye-Laws of the Golfing Union of Ireland to which the Club is affiliated.

4.1.3 Accept and apply the Standard Scratch Score and Handicapping Scheme as prescribed by the Council of National Golf Unions and such rules thereunder as may require to be implemented from time to time by the Golfing Union of Ireland.

4.1.4 Accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

4.1.5 Authorise the Joint Club to manage matters of common interest (other than the game of golf and its related activities) which the Men's Club has with the Ladies' Club subject to and as provided in these rules.

4.2 The Ladies' Club shall:-

4.2.1 Promote the Amateur Game of Golf amongst its members.

4.2.2 Accept and abide by the Constitution and Bye-Laws of the Irish Ladies Golf Union.

4.2.3 Accept and apply the Handicapping System as prescribed by the Irish Ladies Golf Union and such rules thereunder as may require to be implemented from time to time by such Union.

4.2.4 Accept and recognise the Royal and Ancient Golf Club of St. Andrews as the sole authority for prescribing and implementing the Rules of Golf and the Rules of Amateur Status.

4.2.5 Authorise the Joint Club to manage matters of common interest (other than the game of golf and its related activities) which the Ladies' Club has with the Men's Club subject to and as provided in these rules.

4.3 The Joint Club shall:-

4.3.1 Provide facilities for the playing and promotion of the amateur game of golf by Men, Ladies and Juniors and generally promote amateur games and other social activities amongst its members.

4.3.2 Manage matters of common interest of both the Men's and the Ladies' Club which shall include:

4.3.2.1 Provision of and responsibility for the maintenance and upkeep of the course and clubhouse and their environs to the standard required by Members.

4.3.2.2 Provision of Bar and Catering facilities and all these entail.

4.3.2.3 Collection of Annual Club Subscriptions and other Club Levies payable by Members.

4.3.3 Adhere to the current rate of

(i) Club Entrance Fee

(ii) Annual Subscription

(iii) Levy

(iv) Compulsory Spending (if any)

being paid by Members of different categories of member in each of the Men's and the Ladies' Clubs.

4.3.4 Any alteration in any of the rates in Sub-Clause 4.3.3 shall be decided at an Annual General or Special General Meeting of the Joint Club.

4.3.5 Decide on the rate of Green Fee payable by visitors to the Club.

4.3.6 Generally to act in the promotion and advancement of the interests of the Club and the improvement of the facilities available to Members.

5. TRUSTEES

5.1 The Trustees shall be not more than 3 and not less than 2 Full Members of the Joint Club. Such Trustees shall be appointed by the members at a General Meeting of the Joint Club.

5.2 Each Trustee shall hold office until resignation by notice in writing or on reaching the age of 80 years or removal from office by a resolution carried by at least two-thirds of the members present and voting at a General or Special General Meeting of the Joint Club.

5.3 The Club premises and such other property of the Club as the Board of Management shall determine shall be vested in and under the legal control of the Trustees and such Trustees shall deal with the property of the Club as directed by a resolution of the Board of Management of which an entry in the Minute Book shall be sufficient evidence.

5.4 If the Trustees, when directed by a resolution of the Board of Management to perform a certain act, consider that the performance of such act is one of such importance that they consider that the members of the Joint Club should be consulted, then the Trustees may refuse to perform such act until the members of the Joint Club have been consulted at a General or Special General Meeting and a resolution is passed at such meeting authorising or refusing to authorise the Trustees to perform such act as was originally directed by the Board of Management.

5.5 One Trustee shall be entitled to attend meetings of the Board of Management with a voting right. The Trustees shall further have the right to call for a meeting with the Board of Management to raise issues of exceptional importance, and all Trustees shall be entitled to attend any such meeting.

5.6 The Trustees shall be indemnified out of the Joint Club property and assets in respect of all transactions directed by a resolution of the Board of Management against all liabilities and expenses necessarily incurred as a result of their trusteeship and in the event of the Joint Club property and assets being deficient, such deficiency shall be made good by the Full Members on whose behalf the property and assets of the Club are held.

5.7 The existing Trustees of the Club appointed in accordance with the provisions of the immediate preceding or an earlier constitution of the Club shall continue to hold office until resignation or on attaining the age limit or removal from office in accordance with the provisions of Clause 5.2.

5.8 On the death of a Trustee or in the event of a Trustee ceasing to be a Trustee or of giving written notice of resignation in accordance with the provisions of Clause 5.2, the Board of Management shall convene a meeting of the Selection Committee within two months for the purpose of nominating a new Trustee. The name of the member so selected shall forthwith be conveyed to the Board of Management. The Selection Committee shall consist of the persons who are members of the Selection Committee for the nomination of Officers for the Joint Club in accordance with sub-clause 7.6.5. The format and the rules and procedures of the Selection Committee shall be laid down by the Board of Management in the manner provided by sub-clause 7.6.5, and the nomination of the Selection Committee (with the written consent of the nominee) shall be proposed at a General Meeting or at the next Annual General Meeting of the Joint Club.

6. OFFICERS

6.1 The Officers of the Men's Club shall be a President, a Captain, a Vice-Captain, an Honorary Secretary, an Honorary Treasurer and an Honorary Handicapping & Competition Secretary.

6.2 The Officers of the Ladies' Club shall be a President, a Captain, a Vice-Captain, an Honorary Secretary, an Honorary Treasurer, an Honorary Competition Secretary and an Honorary Handicapping Secretary.

6.3 The Officers of the Joint Club shall be the Chairperson, the Captains of both the Men's Club and the Ladies' Club, an Honorary Secretary, an Honorary Treasurer and an Honorary Course Secretary.

7. MANAGEMENT

7.1 Allocation of Functions.

7.1.1 The business and affairs of the Men's Club shall be under the jurisdiction and control of a General Committee (hereinafter referred to as "The Men's Committee") consisting of the Officers of the Men's Club, the Outgoing Captain and 8 other voting members of the Men's Club elected under Sub-Clause 7.2.4 and clause 20.7.

7.1.2 The business and affairs of the Ladies' Club shall be under the jurisdiction and control of a General Committee (hereinafter referred to as "The Ladies' Committee") consisting of the Officers of the Ladies' Club, the Outgoing Captain and 7 other voting members of the Ladies' Club elected under Sub-Clause 7.2.4 and Clause 20.7.

7.1.3 The business and affairs of the Joint Club shall be under the jurisdiction and control of a Board of Management consisting of the Officers of the Joint Club, the Vice Captains of the Men's Club and the Ladies' Club, one Trustee, and three other members elected under Sub-Clause 7.2.4 and Clause 20.7 to undertake the roles of Business Development and House Convenors. The Board of Management should consist of a minimum of three full members of the Men's Club and three full members of the Ladies' Club.

7.1.4 Each of the aforementioned Committees and Board of Management may exercise its powers notwithstanding that there might be a vacancy or vacancies in its membership.

7.1.5 Nothing in this rule shall preclude a member of either the Men's or the Ladies' Committees being also a member of the Board of Management or vice versa.

7.1.6 At meetings of any of the above Committees nine members of the Men's Committee and eight members of the Ladies' Committee shall form a quorum. At meetings of the Board of Management seven members shall form a quorum. Forty members of those entitled to attend and vote at a General or Special General Meeting of the Men's, Ladies' or Joint Clubs shall form a quorum.

7.1.7 At meetings of the Men's or Ladies' Committees the Chair shall be taken by the Captain or, if absent, the Vice-Captain or, in the absence of both Captain and Vice-Captain a member of the Committee shall be moved to the Chair. The Chairperson shall take the Chair at meetings of the Board of Management, and in his or her absence either the Mens' Captain or the Lady Captain shall take the Chair. In the absence of both the Mens' Captain and the Lady Captain, a member of the Board shall be moved to the Chair.

7.1.8 The Chairperson at a meeting, in the event of an equality of votes, shall be entitled to a casting vote in addition to a deliberative vote.

7.2 Elections – Officers and Committees

7.2.1 The President of each of the Men's Club and Ladies' Club shall retire after one years service.

7.2.2 The Captain of each of the Men's Club and Ladies' Club shall retire after one year's service, and shall be succeeded by the Vice-Captain, provided always that the members at an Annual Meeting may vote that the outgoing Captain should serve in that capacity for a longer period. Should the out-going Captain consent and be re-elected the tenure of Office of the Vice-Captain shall be extended for a similar period.

7.2.3 The other Honorary Officers and members of each Committee shall retire annually and shall be eligible for re-election provided always that the same Office shall not be held by any Officer, for more than five years in any period of eight years.

7.2.4 The election of Office Bearers and members of Committees shall be made at the respective Annual General Meetings.

7.2.5 A candidate for election as an Office Bearer or Member of a Committee must have been, for a period of three consecutive years prior to the date of the Annual General Meeting at which he or she is proposed as a candidate, an Ordinary Member or Lady Member of the Club in accordance with the provisions of the immediate preceding or an earlier Constitution of the Club or a Full Member elected to membership in compliance of Rule 10 hereof.

7.2.6 An outgoing Captain, if he or she so decides, shall be deemed to be a member of the Men's Committee or Ladies' Committee respectively for the year immediately succeeding his or her captaincy.

7.2.7 In each year one member of the outgoing Committee (except in the case of the Board of Management), with more than one year's service, shall be ineligible for re-election as a member of the Committee for the following year. The member who shall be ineligible shall be the member who has the longest unbroken service as a member of the Committee, but, between those of equal service, the member who shall be ineligible shall be determined by lot. No member shall be eligible for re-election who has served as a member of the Committee for the immediate four previous years.

7.2.8 Nominations (with the consent of the Nominees) for election to any Honorary Office or as a member of Committee shall be made:-

7.2.8.1 in the case of an Honorary Office

- (a) by the Selection Committee of the Particular Club, or
- (b) by any eight Full Members of the Particular Club;

7.2.8.2 in the case of a Member of the Committee

- (a) by the General Committee of the Particular Club, or
- (b) by any two Full Members of the Particular Club.

7.2.9 All nominations shall be given to the Honorary Secretary of the particular Club at least seven days prior to the Annual General Meeting of that Club.

7.2.10 A complete list of Nominees (Officers and Committee) together with the names of their proposers and seconders must be posted on the Club Notice Board for at least five days prior to the date of the particular Annual General Meeting.

7.2.11 The respective Committees shall have power to fill vacancies in any of these Offices (including membership of its Committee) during the year. The persons so appointed shall hold office until the next Annual General Meeting of the particular Club. Such appointments shall not be construed as forming part of any time limit provided for in Sub-Clause 7.2.3.

7.2.12 The office of any Office Bearer shall be vacated by such Office Bearer resigning therefrom or on ceasing to be a member of either the Men's or the Ladies' Clubs or being removed by a resolution at a General Meeting of the appropriate Club.

7.3 Committee Meetings

7.3.1 Stated Meetings of the Men's and the Ladies' Committees shall be held not less than 8 times per annum.

7.3.2 Stated Meetings of the Board of Management shall be held not less than 10 times per annum and Special Meetings on such dates as may be found convenient for the transaction of business on at least seven days notice being given by the Chairperson or Honorary Secretary of the Joint Club. If, however, in the opinion of the Chairperson of the Board of Management or of two Officers of the Joint Club, any business to be dealt with is urgent, less than seven days notice of a meeting may be given but in no case shall notice be given less than 48 hours prior to the time fixed for the meeting.

Notice, specifying the general nature of the business to be considered may be given by post, email, fax or telephone at the option of the members of the Board of Management.

7.3.3 Upon a requisition signed by not less than 5 members of a Committee, stating the nature of the business to be transacted, the Captain, Chairperson or Honorary Secretary of the particular Club shall call a Special Meeting of such Committee for the consideration thereof; and if the Officers designated above neglect or refuse to call such meeting within seven days the same may be convened by notice signed by 5 members of such Committee.

7.3.4 The Board of Management, except as otherwise provided in these rules, shall have power to regulate its own procedure.

7.4 Employment of Staff

7.4.1 The Board of Management shall have power to appoint a paid Secretary/Manager and other employees and contractors upon such terms and conditions as the Board of Management may determine, to terminate such appointments and also to appoint substitutes from time to time.

7.4.2 The Secretary/Manager may, with the written consent of the Board of Management, in addition to carrying out the duties required by the Joint Club, act as Secretary/Manager to both the Men's and the Ladies' Clubs if requested by the Committee of either or both Clubs.

7.5 Management Regulations

7.5.1 The Board of Management is empowered to make, and from time to time alter, such Bye-Laws and regulations for the management of the Joint Club as it may consider necessary.

7.5.2 In consultation with both the Men's and the Ladies' Committees the Board of Management is also empowered to make such Local Rules (provided same are not at variance with the Rules of Golf) and regulations for the use of the course as are required in the interest of all members.

7.5.3 Every member of every category and every visitor or other person using the clubhouse or course shall be subject to, and must comply with, all Rules, Bye-Laws and Regulations in force.

7.6 Appointment of Sub-Committees

7.6.1 The Men's and the Ladies' Committees and the Board of Management shall each have power to appoint Sub-Committees and to appoint members of their respective clubs to act on such Sub-Committees and to define the scope of their authority and to delegate and confer upon such Sub-Committees the powers necessary for the discharge of the function or functions for which Sub-Committee were formed. No Sub-Committee may be appointed to elect members.

7.6.2 Each Sub-Committee shall retire annually at the conclusion of the Annual General Meeting of its respective club.

7.6.3 The quorum of each Sub-Committee shall be defined at the time of appointment.

7.6.4 The Chairperson of each Sub-Committee, in the event of an equality of votes, shall be entitled to a casting vote in addition to a deliberative vote.

7.6.5 The Board of Management, the Men's and the Ladies' Committees, shall each convene a meeting of their respective Selection Committee to be held between the 1st day and the 30th day of September in every year for the purposes of selecting members to be nominated as Officers of each Club. The names of the members so selected to be nominated shall be respectively forthwith conveyed to the Board of Management, the Men's and the Ladies' Committees.

The Selection Committee for the nomination of Officers for the Joint Club shall consist of the Chairperson, the President and the Lady President, the Mens' Captain and the Lady Captain, the Mens' Vice-Captain and the Ladies' Vice-Captain, three immediate past Mens' Captains and three immediate past Lady Captains, the Trustees, and any past Mens' Captain and any past Lady Captain who is currently a member of the Board of Management of the Joint Club. The first Chairperson shall be nominated by the Selection Committee sitting in accordance with the constitution and will take office from the date of the ensuing Annual General Meeting, subject to the nomination of the first Chairperson being proposed and ratified by the members present and voting at the Annual General Meeting.

The Selection Committee for the nomination of Officers for the Men's Club shall consist of the President, the Captain, the Vice-Captain and four immediate past Captains and any past Captain who is currently a member of the Men's Committee or a member of the Board of Management of the Joint Club.

The Selection Committee for the nomination of Officers for the Ladies' Club shall consist of the Lady President, the Lady Captain, the Lady Vice-Captain and six immediate past Lady Captains and any past Lady Captain who is currently a member of the Ladies' Committee or a member of the Board of Management of the Joint Club.

The format and the rules and procedures of the Selection Committees shall be laid down by the Board of Management in the form of a Bye-Law and the Board of Management shall have power to alter, amend or repeal the said rules and procedures. Any such alteration, amendment, or repeal shall require the consent of at least three quarters of the members present and voting at a meeting of the Board of Management of which notice has been given that such a motion will be proposed.

Nominations of the said Selection Committees (with the written consent of the nominees) shall be proposed at the Annual General Meetings of the said respective Clubs in accordance with sub-clause 7.2.8.

8. ADMINISTRATION

8.1 The Clubs shall be administered as follows: -

8.1.1 The Honorary Secretary of the Men's Club shall be responsible for the every-day affairs of that Club except such duties which are specifically assigned to another Officer of the Men's Club or to the Secretary/Manager.

8.1.2 The Honorary Secretary of the Ladies' Club shall be responsible for the every-day affairs of that Club except such duties which are specifically assigned to another Officer of the Ladies' Club or to the Secretary/Manager.

8.1.3 The Honorary Secretary of the Joint Club shall be responsible for the every-day affairs of that Club except such duties which are specifically assigned to another Officer of the Joint Club or to the Secretary/Manager.

8.1.4 All written complaints concerning matters under the jurisdiction and control of the Committee of the particular Club shall be referred primarily to the Honorary Secretary of that Club who, if unable to resolve same, shall place the complaint on the agenda for the next meeting of the Committee of such Club for investigation and decision.

8.1.5 The Honorary Secretary of the Joint Club shall also act as Liaison Officer between the Board of Management and each of the Men's and the Ladies' Committees.

9. FINANCE

9.1 The financial affairs of the Joint Club shall be administered as follows: -

9.1.1 The Board of Management of the Joint Club shall ensure that correct accounts and books shall be kept in such a manner as is necessary to give a true and fair view of the state of the Club's affairs and to explain its transactions. The books of account shall be open to the inspection of any Officer or Member of the Board of Management at all reasonable times.

9.1.2 The Banking Accounts shall be kept in the name of the Joint Club (and shall be clearly identified as such) in such Banks as the Board of Management may from time to time determine. All cheques, instruments of payment and transfers shall be signed by any two Officers of the Joint Club or by an Officer and the Secretary/Manager as authorised by resolution of the Board of Management. The Honorary Treasurer of the Joint Club shall place before each meeting of the Board of Management a Statement of the reconciled balances of the Banking Accounts.

9.1.3 The Honorary Treasurer of the Joint Club shall issue an audited statement of the affairs of the Joint Club for the financial year ended 31st August for approval by the Board of Management and for presentation and consideration by the members at the Annual General Meeting of the Joint Club.

9.1.4 The Board of Management shall determine the budget necessary for the proper running of the Joint Club and shall, subject to review from time to time throughout the year, determine the contribution (if any) required by and to be paid to the Men's Club and the Ladies' Club. Surplus funds or grants of either Club shall be transferred to the Joint Club.

9.1.5 The Board of Management may also make grants to each of the Men's and the Ladies' Club from time to time, on request being made, to defray the reasonable expenses incurred by the particular Committee when entertaining visiting teams and Officials in Home Matches and expenses incurred in Away Matches by team members and Officials when representing the Club, and for such other events or occasions when it is considered to be in the interest of the Club to do so.

9.1.6 Capitation Fees payable to the respective Golfing Unions shall be the responsibility of the Joint Club.

9.1.7 The audited accounts of both the Men's Club and the Ladies Club shall be included as appendices to the Joint Club annual accounts.

9.1.8 The Board of Management shall have power to

9.1.8.1 obtain from the Committee of the Men's Club a statement, showing the financial affairs, receipts and disbursements of the Men's Club within fourteen days of notice in that regard having been given to the Committee.

9.1.8.2 appoint a sub-committee to examine the financial affairs of the Men's Club subject to not less than fourteen days' notice in that regard having been given to the Committee.

9.1.8.3 require the Club's Auditors to examine the financial affairs of the Men's Club subject to not less than fourteen days' notice in that regard having been given to the Committee.

9.1.9 The Board of Management shall have power to

9.1.9.1 obtain from the Committee of the Ladies' Club a statement, showing the financial affairs, receipts and disbursements of the Ladies' Club within fourteen days of notice in that regard having been given to the Committee.

9.1.9.2 appoint a sub-committee to examine the financial affairs of the Ladies' Club subject to not less than fourteen days' notice in that regard having been given to the Committee.

9.1.9.3 require the Club's Auditors to examine the financial affairs of the Ladies' Club subject to not less than fourteen days' notice in that regard having been given to the Committee.

9.2 The financial affairs of the Men's Club shall be administered as follows: -

9.2.1 The Men's Club shall ensure the correct accounts and books shall be kept in such a manner as is necessary to give a true and fair view of the state of the Club's affairs and to explain its transactions. The books of the accounts shall be open to inspection to any Officer or Member of the Committee at all reasonable times.

9.2.2 The Banking Account shall be kept in the name of the Men's Club (and shall be clearly identified as such) in such Bank as the Men's Committee may, in consultation with the Board of Management, from time to time determine. All cheques, instruments of payment and transfers shall be signed by any two Officers of the Men's Club as authorised by resolution of the Men's Committee. The Honorary Treasurer of the Men's Club shall place before each meeting of the Men's Committee a Statement of the reconciled balance of the Banking Account.

9.2.3 The Men's Committee shall be entitled to charge and retain all entry fees in Club and Open competitions under its control and management and for which it has arranged for the provision of prizes. Mixed competitions shall be jointly run by the Men's Club and the Ladies' Club with profits/losses divided equally.

9.2.4 The Honorary Treasurer of the Men's Club shall issue an audited statement of the affairs of the Men's Club for the financial year ended 31st August for consideration by the members at the Annual General Meeting of the Men's Club.

9.2.5 Following the meeting of the Men's Committee at which the audited accounts are considered and approved the Honorary Treasurer shall immediately forward a copy of the audited accounts to the Honorary Treasurer of the Joint Club.

9.3 The financial affairs of the Ladies' Club shall be administered as follows: -

9.3.1 The Ladies' Club shall ensure the correct accounts and books shall be kept in such a manner as is necessary to give a true and fair view of the state of the Club's affairs and to explain its transactions. The books of accounts shall be open to inspection to any Officer or Member of the Committee at all reasonable times.

9.3.2 The Banking Account shall be kept in the name of the Ladies' Club (and shall be clearly identified as such) in such Bank as the Ladies' Committee may, in consultation with the Board of Management, from time to time determine. All cheques, instruments of payment and transfers shall be signed by any two Officers of the Ladies' Club as authorised by resolution of the Ladies' Committee. The Honorary Treasurer of the Ladies' Club shall place before each meeting of the Ladies' Committee a Statement of the reconciled balance of the Banking Account.

9.3.3 The Ladies' Committee shall be entitled to charge and retain all entry fees in Club and Open competitions under its control and management and for which it has arranged for the provision of prizes. Mixed competitions shall be jointly run by the Men's Club and the Ladies' Club with profits/losses divided equally.

9.3.4 The Honorary Treasurer of the Ladies' Club shall issue an audited statement of the affairs of the Ladies' Club for the financial year ended 31st August for consideration by the members at the Annual General Meeting of the Ladies' Club.

9.3.5 Following the meeting of the Ladies' Committee at which the audited accounts are considered and approved the Honorary Treasurer shall immediately forward a copy of the audited accounts to the Honorary Treasurer of the Joint Club.

9.4 Borrowing

9.4.1 If at any time, the Joint Club in General Meeting shall pass a resolution authorising the Board of Management to borrow money for any purpose, the Board of Management shall thereupon be empowered to borrow for that purpose such amount of money either at one time or from time to time in such form and manner and upon such security as shall be specified in such resolution and thereupon the Trustees shall, at the direction of the Board of Management, make all such dispositions of the Club property or any part thereof and enter into such agreement in relation thereto as the Board of Management shall deem proper for the purpose of giving security for such loans and interest. All members of the Club whether voting on such resolution or not, and all persons becoming members of the Club after the passing of such resolution shall be deemed to have assented as if they had voted in favour of such resolution.

Notwithstanding the provisions of this Clause, the Board of Management is empowered to borrow money by way of overdraft and/or short term loan for the purpose of assisting in funding the working capital requirements of the Club. The money borrowed at any one time shall be for a period not greater than ten months in a sum or sums not exceeding 60 per cent of the subscription income of the previous year. A decision by the Board of Management to borrow money under this provision shall require a two thirds majority of those present and voting at a meeting. Notice specifying the nature of the business to be considered shall be given to the meeting of the Board of Management at which such borrowing is considered.

9.4.2 In any one financial year, no capital expenditure project or series of such projects shall be undertaken or approved by the Joint Club which exceeds thirty per cent of the subscription income of the previous financial year, without the prior approval of the members in General Meeting.

9.4.3 The Men's Club and Ladies' Club shall not have borrowing powers.

10. ELECTION OF MEMBERS

10.1 Subject to the agreed limitation as to the number of members electable to the different categories of member the election of all members shall be in the hands of the Board of Management.

10.2 The procedure for the election of members shall be as follows: -

10.2.1 Each candidate for election (except in cases of Honorary Members) must be proposed by one full member and seconded by one other full member of the Joint Club.

10.2.2 A candidate may not be proposed or seconded by a member of the Board or by a member of less than 3 years standing.

10.2.3 The proposer and seconder must each know their candidate personally and shall write a letter addressed to the Honorary Secretary of the Board of Management stating their personal knowledge of their candidate.

10.2.4 A member wishing to propose a candidate for election shall obtain from the Honorary Secretary of the Board of Management a form known as an Application for Membership form and shall in due course return to the same Honorary Secretary such form

duly completed and signed by the proposer and seconder together with the letters required under Sub-Clause 10.2.3 above and shall, in addition, forward to the Board of Management such additional information as might be required.

10.2.5 The Board of Management may, at its own discretion request any candidate for membership and/or his or her proposer and seconder to appear before it or before any sub-committee formed by the Board of Management appointed for that purpose. The Board of Management, subject to the foregoing rules shall vote on the election of a candidate by way of secret ballot. The name and address of such candidate shall be posted on the Clubhouse Notice Board at least fourteen days before the meeting at which the application is to be considered. Two adverse votes shall exclude the candidate.

10.2.6 Any omission from or inaccuracy in the particulars relating to any candidate shall render election voidable at the discretion of the Board of Management.

10.2.7 Notice in writing shall be dispatched to all elected candidates by the Board of Management with a request to remit to the Honorary Secretary of the Joint Club within one calendar month from the date of such request the amount of the Entrance Fee, Levy (if any) the first subscription and any other charges payable by the category of member to which the candidate has been elected.

10.2.8 Should the requested payment not be made within one calendar month of the date of such request as aforesaid, the election shall be void unless the candidate shall satisfy the Board of Management that the delay in payment was due to some unavoidable cause.

10.2.9 It shall be the duty of every elected member to acquaint himself/herself of the Constitution, Rules and Bye-Laws of the Club and each such member shall be bound by same and by all acts and deeds of any person or persons acting for or on behalf of the Club under any power, authority or discretion conferred by or pursuant to such Constitution, Rules or Bye-Laws.

10.2.10 No person shall be considered a member (except Honorary) until his/her Entrance Fee or the first instalment thereof under Clause 12.6 (if any) and subscription shall have been paid. By such payment a member

10.2.10.1 shall be entitled to the rights and privileges of membership of the category of member to which he/she shall have been elected.

10.2.10.2 acknowledges that he/she submits and is bound by the Constitution, Rules and Bye-Laws of the Club and every renewal of subscription by him/her shall be deemed to be a similar acknowledgement.

11. CATEGORIES OF MEMBER

11.1.1 The Club shall consist of the following categories of members whose number, exclusive of those groups of members specified in Sub-Clauses 13.7 and 13.8, shall not exceed-

Full Members and Corporate Members: 900.

Country Members: 50.

Honorary Members, Pavilion Members, Juvenile Members, Student Members, Overseas Members: such numbers as shall from time to time be specified by the Board of Management.

Notwithstanding the provisions of this rule, the Board of Management, subject to the unanimous approval of its members attending a meeting of which special notice of the business to be considered has been given, may, in exceptional circumstances, elect persons to membership in excess of the numbers herein before specified. The election of such persons

shall only take place during the second half of a subscription year and no further election of members shall take place in the following subscription year or years until vacancies occur within the limits hereinbefore specified. The election of such members shall in all other respects be subject to the procedure provided by the Rules of the Club.

11.1.2 Members who have been granted leave of absence under Clause 24.1 or who are in receipt of a reduction in their annual subscription due to overseas residency under 24.3 shall not be included in the number of Full Members specified in Clause 11.1.1. On return from leave of absence or overseas residency they shall be entitled to the rights and privileges of full membership on payment of the annual subscription or a proportion thereof appropriate to the unexpired period of the subscription year remaining. In the event that the return of such members results in the limit in the number of Full Members being exceeded no further election of Full Members shall take place in the following subscription year or years until vacancies occur within the limits specified in Clause 11.1.1.

11.2 The following shall be VOTING MEMBERS

11.2.1 FULL MEMBERS shall comprise Men and Ladies who, having paid the Entrance Fee, Annual Subscription and Levy (if any) applicable to this category, shall be entitled to attend and vote at all Annual General and all Special General Meetings of either the Men's or the Ladies' Club and at all Annual General and all Special General Meetings of the Joint Club. This category shall include Ordinary Members elected as such under an earlier Constitution of the Club.

11.2.2 LIFE MEMBERS: The Board may, in exceptional circumstances, elect as a Life Member a member who has been a Full Member of the Club for over 35 years and who, due to a medical condition or age is unable to fully use the playing facilities of the Club (subject to a discretion on the part of the Board that a Member who has been a Full Member for a lesser period than 35 years may also be elected, on medical grounds, to this category of membership). Life Members shall be entitled to exercise casual golfing rights but not to play in club competitions, shall be exempt from the payment of levies and shall be required to pay a subscription fee at an amount to be fixed by the Board. A Life Member shall continue to exercise full voting rights as provided by clause 11.2.1. Each application for Life Membership shall be unanimously approved by the Board.

11.2.3 CORPORATE MEMBER shall comprise a company or person who, having paid the appropriate Entrance Fee, Annual Subscription and Levy (if any) applicable to this category, shall be entitled to attend and vote at all Annual General and all Special General Meetings of either the Men's or the Ladies Club and at all Annual General and all Special General Meeting of the Joint Club. A Corporate Member shall be entitled to nominate each year one person to be its corporate nominee for the relevant membership year and which nominee, subject to approval by the Board, shall become a Full Member for that year.

A Full Member elected an Honorary Member of his/her club shall retain all the rights and privileges of membership of this category.

Only a member of this category shall have an interest in the Club property which interest shall cease on such member leaving this category.

11.3 The following, of either gender, shall be NON-VOTING MEMBERS

11.3.1 Student Members. Subject to such conditions as may be imposed from time to time by the Board of Management, a limited number of students, apprentices, or trainees not on receipt of a normal annual income or its equivalent, between the ages 18 and 23 years inclusive, may if duly elected, be admitted as Student Members. At the discretion of the Board of Management, the upper age limit may be extended to 25 years. Student Members

shall have neither voice nor vote in the management of the club. A Student Member may be transferred to the category of Full Membership, at the discretion of the Board of Management.

11.3.2 Juvenile Members. The Board of Management shall have power to elect juvenile members with such privileges of membership as the Board of Management may from time to time determine. The procedure for the election of Juvenile Members shall be determined by the Board of Management from time to time. A Juvenile Member may not be transferred to another category of membership. Juvenile Members must be 8 years of age and under 18 years of age on the first day of January in the relevant year. The Board of Management may, in certain circumstances, reduce the entry age level to accommodate an individual of exceptional ability. There shall be no Entrance Fee, but each such Juvenile Member shall pay the current Annual Subscription applicable to Juvenile Members and shall continue to be a Juvenile Member until the 31st day of December in the year in which he or she attains the age of 18 years. Juvenile Members shall have neither voice nor vote in the management of the Club.

11.3.3 Pavilion Members. A limited number of Pavilion Members may be elected and they shall not be entitled to use the course without payment of the appropriate green fee.

11.3.4 Honorary Members, shall comprise persons whom the Board of Management wish to acknowledge as having rendered exceptional service to the Club or the game of golf or whose distinguished position or public service would render their membership of special advantage to the Club. No person shall be admitted to Honorary Membership of the Club unless he or she is proposed as such and is elected by the unanimous vote of those present and voting at a meeting of the Board of Management of which notice has been given that such a motion will be proposed. An Honorary Member shall have no voice or vote in the management of the club except those who were Full Members shall retain all their former rights and privileges.

11.3.5 Overseas Members. Overseas Members shall comprise persons whose permanent residence is outside Ireland. Such membership shall terminate as and when the member comes to reside permanently in Ireland. The Board of Management shall determine the Rights and Privileges to be attached to such Membership. Overseas Members shall have neither voice nor vote in the Management of the Club.

11.3.6 Country Members. Country Members shall comprise persons whose permanent residence is outside a radius of 100 km distance from the Club provided each Applicant for this category is already a voting member of another Golf Club which is affiliated to the Golfing Union of Ireland or the Irish Ladies Golfing Union. Such membership shall terminate as and when the member comes to reside permanently within a radius of 100 km of the Club or ceases to be a voting member of another affiliated Club. Country Members shall be eligible to play in such Club Competitions and at such times as the Board of Management may decide. Country Members shall have neither voice nor vote in the Management of the Club.

12. ENTRANCE FEE

12.1 On election the following category of member shall be required to pay an Entrance Fee: - Full Members.

12.2 Juvenile Members and Student Members shall not be required to pay an entrance fee.

12.3 When a Student Member or Juvenile Member is obliged to relinquish either category and seeks election to another category within the Club, or the Board exercises its discretion to transfer a Student Member or Juvenile Member to another category within the Club, an entrance fee shall not be payable on election or transfer to the new category.

12.4 The amount of the entrance fee payable by the different categories of member shall initially be fixed by the Board of Management under Sub-Clause 4.3.3 and ratified or altered at the next Annual or Special General Meeting of the Joint Club. Thereafter such entrance fees shall remain in operation until altered at an Annual or Special General Meeting of the Joint Club.

12.5 The Board of Management shall have power to alter or suspend entrance fees and to extend the periods and amounts of instalments provided in Clause 12.6 as they may deem advisable in the interest of the club. A statement disclosing the amount and number of instalments of entrance fees received during the financial year and the amounts of entrance fees to be received year by year in future years shall accompany the Annual Report and Accounts.

12.6 The Board of Management shall have power to accept the payment of entrance fees by instalments from persons elected as Full Members. The maximum period over which a person so elected shall pay the entrance fee shall not exceed fifteen years. All instalments shall be paid annually in the same manner as the annual Club subscription, as provided by clauses 13.3 and 13.4 of this constitution. There shall not be an entitlement to a refund or part refund of any instalment paid.

13. ANNUAL CLUB SUBSCRIPTION

13.1 All categories of member, except Honorary Member, shall be required to pay an Annual Club Subscription.

13.2 The amount payable by the different categories shall initially be fixed by the Board of Management under Sub-Clause 4.3.3 and ratified or altered at the next Annual or Special General Meeting of the Joint Club. Thereafter such subscriptions shall remain in operation until altered at an Annual or Special General Meeting of the Joint Club.

13.3 All subscriptions shall be payable on 1st January in any year except those who have opted to pay their annual subscription by way of monthly direct debit. The monthly direct debit payments shall commence in July of the preceding year and end in June of the year for which the annual subscription is being paid. Should any monthly payment fail to be made the entire balance of the annual subscription must be paid before the 31st January of the year for which the subscription is being paid. Monthly payment of annual subscriptions may only be made by way of Direct Debit from a Bank Account. The Board of Management reserves the right to apportion the monthly payments to allow for payment of annual subscription, locker rent, insurance, golf levies and social levies. In the event that the annual subscription or levies change the Board of Management reserves the right to amend the monthly payments to ensure that the appropriate subscription/levy is paid in the relevant year.

The category of member referred to in Clause 13.8, Student members and Juvenile members as defined sub-clauses 11.3.1 and 11.3.2, members who have leave of absence as defined in Clause 24.1, members whose place of residence is located outside Ireland as defined in sub-clause 24.3.1, overseas members as defined in sub-clause 11.3.5 and Country members as defined in sub-clause 11.3.6 shall not be entitled to pay their subscriptions by instalments.

13.4 Any person whose subscription is unpaid on 1st February other than those members paying their annual subscriptions by monthly direct debit shall cease to exercise any of the privileges of membership. Notice shall be sent to him or her by ordinary post, that, if his or her subscription is not paid by 1st March, his or her name shall be erased from the books of the Club. Any name so removed may be re-instated by the Board of Management at its discretion, if a vacancy exists, on payment of all arrears and a fine of twenty-five per cent of the appropriate current subscription or such less amount as the Board of Management may determine. Should any member paying his or her subscription by monthly direct debit default

in making monthly payments between July and January and fail to pay the entire balance by 31st January of the year for which the subscription is being paid, or default in making any monthly payment between February and June in that year, he or she shall cease to exercise any of the privileges of membership. Notice shall be sent to him or her by ordinary post, that if the balance of his or her subscription is not paid in full within a period of thirty days, his or her name shall be erased from the books of the Club and any name so removed may be reinstated by the Board of Management at its discretion, if a vacancy exists, on payment of all arrears and a fine of twenty five per cent of the appropriate current subscription or such less amount as the Board of Management may determine.

13.5 The Secretary shall notify the Honorary Secretary of the Men's Club or the Ladies' Club of the name of any such person (as specified in Clause 13.4) and the Committee concerned shall not be entitled to allow such member to compete in any Club or Open Competition under its control or represent the Club in Team Matches, Union, Branch or District Events.

13.6 Any member who is over 65 years of age on 1st January 2019 and has been a member of the Club for a minimum period of 15 years immediately prior to 1st January 2019, shall upon application be eligible for a reduction of €150.00 (one hundred and fifty euro) in his or her subscription for the year 2019 only. Thereafter any such member shall not be eligible for any reduction in his or her subscription under the provisions of this clause. This Rule shall only apply to Full Members.

13.7

13.7.1 Any member who is over 70 years of age on 1st January and has been a member of the Club for a minimum period of 20 years immediately prior to the 1st January, shall, upon application for that year and from the year of application only be eligible for a reduction of €400.00 (four hundred euro) in his or her subscription for the year 2019 only, and for a reduction of €300.00 (three hundred euro) in his or her subscription thereafter. In the case of any member who was elected a member after the 30th November 2009 the minimum period shall be 25 years. This Rule shall only apply to Full Members.

13.7.2 Any member who is over 75 years of age on 1st January and has been a member of the Club for a minimum period of 20 years immediately prior to the 1st January, shall, upon application for that year and from the year of application only be eligible for a reduction of €500.00 (five hundred euro) in his or her subscription. In the case of any member who was elected a member after the 30th November 2009 the minimum period shall be 30 years. This Rule shall only apply to Full Members.

13.7.3 A new member on being elected to membership of the Club shall be entitled to a reduction in their Annual Club Subscription for their first year of membership only. This rule shall not apply to any new member who was a Full Member of the Club in the previous five years. This rule shall apply to Full Members only. The amount of such reduction shall initially be fixed by the Board of Management under Sub-Clause 4.3.3 and ratified or altered at the next Annual or Special General Meeting of the Joint Club.

13.8 The Board of Management is authorised to grant special Group subscription rates to those groups of members who have been subject to such subscription rates at the date of the adoption of these rules. The further granting of such special Group rates shall require the approval of not less than three-quarters of the Full Members present and voting at a General Meeting of the Joint club.

13.9 In addition to determining the annual subscription for each category of membership, the members of the Joint Club in General Meeting may determine a combined reduced subscription for husbands and wives who are full members and a reduced subscription for juvenile members who are sons or daughters of full members.

13.10 Any member wishing to resign membership of the club shall inform the Honorary Secretary accordingly in writing prior to 1st March in default of which the subscription for the current year shall be payable.

13.11 The number of each category of membership and members on leave of absence (Clause 24.1) and in overseas residency (Clause 24.3) shall be certified by the Auditors in the Annual Report and Accounts of the Joint Club. The Auditors will also include in the Annual Report and Accounts of the Joint Club, the total amount of subscription revenue received from each category of member including Full Members, members benefiting from reductions under Clauses 13.6, Clause 13.7, 13.13 and 13.14, Overseas members, Country members, juvenile, student and pavilion members.

13.12 The reduction in subscription rates under Clauses 13.6, 13.7, 13.13 and 13.14 in so far as it relates to husbands and wives shall apply only to the person who qualifies and not to a spouse unless that spouse qualifies in his or her own right. A member may claim one reduction only and cannot claim both a husband and wife reduction specified in Clause 13.9 and the age reductions specified in Clauses 13.6, 13.7, 13.13 and 13.14. All reductions are based on full ordinary subscriptions.

13.13 Any member who is under 30 years of age on the 1st of January and is a Full Member of the Club shall, upon application for the relevant year and from the year of application only, be eligible for a reduction of €300.00 (three hundred euro) in his or her subscription. This reduction will cease to apply when the member reaches the age of 30 years. This rule shall only apply to Full Members.

13.14 Any member who is over 30 years of age on the 1st of January and is a Full Member of the Club shall, upon application for the relevant year and from the year of application only, be eligible for a reduction of €200.00 (two hundred euro) in his or her subscription. This reduction shall apply for a maximum period of five years and in any case will cease to apply when the member reaches the age of 35 years. This rule shall only apply to Full Members.

14. LEVIES

14.1 The Joint Club may vote to introduce a Levy on Full Members to fund any additional acquisition of land or buildings, construction work or improvement to the course, clubhouse or its environs, or for any other purpose approved by the Members.

14.2 The amount of such levy shall be payable at the same time as the Annual subscription and the same penalties shall apply.

14.3 The amount of the levy payable by the different categories of member shall initially be fixed by the Board of Management under Sub-Clause 4.3.3 and ratified or altered at the next Annual or Special General Meeting of the Joint Club.

14.4 The amounts of levy payable by those members who qualify for reductions in their annual subscription under Sub-Clauses 13.6, 13.7, 13.13 and 13.14 may be reduced or waived by a General Meeting of the Joint Club.

14.5 The Joint Club may vote to introduce a compulsory spending charge within the clubhouse on such categories of member as it considers appropriate.

15. VISITORS AND TEMPORARY MEMBERS

15.1 Any member, other than a Pavilion or Juvenile Member may introduce visitors.

15.2 It shall be a condition precedent that the member effecting the introduction shall enter each visitor's name, address and date of visit immediately on entering the clubhouse in a book to be kept for the purpose called a "Visitors' Book" and such entry must be attested by the signature of the introducing member.

15.3 No visitor shall be supplied with excisable liquor in the Club premises unless on the invitation of and in the company of the introducing member.

15.4 The charge for visitors shall be fixed from time to time by the Board of Management who are also empowered to make regulations for non-playing visitors.

15.5 Every playing visitor must procure a Green Fee Voucher.

15.6 On the issue of each Green Fee Voucher the name of the visitor, the number and amount of the green fee and the name of the introducing member must be immediately entered in the "Green Fee Book".

15.7 In addition the Board of Management or a person or persons authorised to act on its behalf having made and attested the necessary entry in the Visitors' Book, may permit a person or group not having an introduction from a member, to play on the course and use the clubhouse as a visitor on payment of the current Green Fee.

15.8 A member who fails to enter a visitor's name in the Visitors' Book shall be liable to a fine to be decided by the Board of Management and shall be personally responsible for the payment of the appropriate Green Fee where applicable.

15.9 The Board of Management shall have power to suspend the rules permitting the introduction of visitors at any time and refuse permission for any particular visitor or temporary member to use the course or clubhouse.

15.10 The Board of Management, any Officer of the Joint Club, any two Ordinary Members of the Board of Management or any duly authorised member of the Staff may refuse to admit, without assigning any cause, a prospective visitor or cancel the admission of any visitor whose admission they may deem irregular or whose presence or conduct they may deem objectionable or who deliberately breaks any of the rules, bye-laws or regulations of the Club.

15.11 The fee paid by any such visitor may, at the discretion of the Board of Management, be either forfeited or refunded.

15.12 The Board of Management shall have power to suspend or vary the rules permitting the introduction of visitors at any time.

16. FINES

16.1 The Board of Management is empowered to impose fines not exceeding 30% of the current subscription rate for breaches of the Rules, Bye-Laws and Regulations of the Joint Club in force for the time being or for breaches of the etiquette of golf, and may also at any time (either instead of, or in addition to, fines) temporarily withdraw, for a period not exceeding three months, the use of the clubhouse and course from any member whose conduct or breaches of the Rules, Bye-Laws and Regulations may, in the opinion of the Board of Management, justify this course. A decision by the Board of Management under this Sub-Clause shall require a three-fourths majority of those present and voting. Voting shall be by secret ballot.

16.2 Any member refusing or failing to pay a fine so imposed within 2 weeks after notification thereof, shall not be permitted to use the clubhouse or course until such fine has been paid.

16.3 Each of the Men's and the Ladies' Committees shall report any member of their club to the Board of Management for investigation and penalty under this rule if they, in their absolute discretion, consider the breach warrants it. Where a report is made to the Board of Management pursuant to Clause 16.3 or where the Board of Management otherwise considers

an alleged breach under this clause, it shall consider the matter and where in the opinion of the Board of Management the matter warrants further action, the Board of Management shall inform the member concerned of the allegation in writing. The member shall have the right to appear and speak at and /or make a written submission which shall be read at any subsequent meeting of the Board of Management at which the conduct in question shall be considered, and all related information shall be placed before the Board of Management.

16.4 When the Board of Management has resolved that a member be fined or that the use of the clubhouse and course be temporarily withdrawn from a member, such member shall, within 7 days of the date of the decision, be given notice in writing, by the Honorary Secretary of the Joint Club of the decision by registered post or by delivery of such notice to his or her last known address. A suspension shall take effect from a date specified by the Board in the notification to the member concerned. The notification to a member of the imposition of the sanction shall provide that a breach of the suspension whether as imposed by the Board of Management or pursuant to Clause 16.2 may constitute misconduct pursuant to Clause 17 and may lead to action against the member pursuant to that Clause.

17. REMOVAL OF MEMBER FROM THE CLUB AND SUSPENSION OF MEMBERS

17.1 If any allegation of misconduct by a member be submitted to an Officer of the Joint Club, in writing, any such Officer shall make such enquiries as are considered necessary to obtain all relevant details. Such information shall be placed before the Board of Management which shall, in meeting, enquire into such conduct.

17.2 If in the opinion of the Board of Management the conduct in question may warrant the suspension (by the temporary withdrawal of the privileges of membership) or expulsion of such member he or she shall be so informed in writing. The member shall have the right to appear and speak at and/or to make a written submission which shall be read at any subsequent meeting of the Board of Management at which the conduct in question shall be considered and all related information shall be placed before the Board of Management.

17.3 If after making such further enquiries as it considers necessary into the conduct of the member and hearing such explanation, if any, as he or she may offer, the Board of Management decides that his or her conduct has not been explained or accounted for to its satisfaction but was not such as to warrant expulsion of the member, the Board may instead, by a majority, suspend the member for a period not exceeding three months and it shall notify the Men's or the Ladies' Committee concerned of its decision with which such Committee shall abide. Should a majority of the Board of Management not be satisfied that the charges of misconduct have been proved no further action shall be taken.

17.4 If no explanation of his or her conduct shall be given by the member, or if such explanation shall be considered unsatisfactory by the Board of Management it may decide that such member be suspended or expelled, provided that not less than a three-fourths majority of the members of the Board of Management vote for such course of action.

17.5 When the Board of Management concerned has resolved that a member be suspended or expelled, such member shall, within seven days of the date of the decision be given notice, in writing, by the Honorary Secretary, or other authorised Officer of the Joint Club, of its decision by registered post or by delivery of such notice to his or her last known address. Such person shall have the right of appeal against the decision, within fourteen days of the date of notification. The appeal shall be made, in writing, to the Honorary Secretary of the Board of Management.

17.6 The member shall have the right to appeal the decision of the Board of Management under Clause 17.4 within 14 days of the notification thereof and the said decision shall stand

suspended until the elapse of that time. Where an appeal is received (or where the time for doing is extended) the decision of the Board of Management shall stand suspended until a decision thereupon has been made.

17.7 The Appeal shall be heard by an Extraordinary General Meeting of the Joint Club requisitioned pursuant to Clause 18.5.1.2, save that the necessity contained therein for 40 voting members shall for this purpose be read as 20 Voting Members. The said requisition may be procured by the member in question or by any other full member.

Should the requisite number of signatures not be received within the 14 days from the date of notification from the Board of Management to the member, the said Board shall have the power to deem the appeal lapsed and to enforce the decision forthwith, or to allow such further period as it may by simple majority decide for the requisitioning of the signatures where it considers that the circumstances warrant it.

The member shall have the right to appear and speak at and /or make a written submission which shall be read at any such meeting.

The meeting shall, by majority, decide whether the expulsion shall be confirmed or repealed, or whether the period of suspension shall be confirmed, reduced or repealed.

17.8 During the period of suspension the member shall not be entitled:

17.8.1 to enter upon the Club property, whether in the company of another member or otherwise

17.8.1.1 save only to collect his or her property or,

17.8.1.2 for the purposes of attending any General Meeting which may be held during the period of suspension.

17.8.2 to a refund or rebate of the whole or any part of his or her annual subscription or other sum paid or payable by him or her to the club in respect of the year during which the suspension occurs.

17.9 A person who has been expelled from membership shall not be entitled:

17.9.1 to enter upon the Club property, whether in the company of another member or otherwise 17.10.1.1 save only to collect his or her property or,

17.9.2 to a refund or rebate of the whole or any part of his or her annual subscription or other sum paid or payable by him or her to the club in respect of the year during which the suspension occurs.

17.10 Any member expelled by the Joint Club under this Rule shall automatically cease to be a member of the Men's Club or Ladies' Club as appropriate.

17.11 All voting under this Rule shall be by secret ballot.

18. GENERAL MEETINGS

18.1 The Men's Club

18.1.1 The Annual General Meeting of the Men's Club shall, save in exceptional circumstance, be held on a date to be fixed by the Committee between 15th November and the 30th November inclusive and the date so fixed shall be posted on the Club Notice Board not later than the 9th October. The business of the meeting shall be to receive and consider the Annual Report and Financial Statement for the year ended the previous 31st August, for electing Office Bearers, Members of Committee, revising its rules and transacting such other business of the Men's Club as may be on the Agenda.

18.1.2 Ten days notice, at least, of such Annual General Meeting shall be given to the Full Members and qualified Honorary Members of the Club who are the only persons entitled to attend and vote at a General Meeting of the Men's Club.

18.1.3 Such notice shall be accompanied by a copy of the Report and duly audited Financial Statement.

18.1.4 Notices of Motion must be made to the Honorary Secretary of the Club, in writing, not later than the 23rd October.

18.1.5 Such notices shall be posted on the Club Notice Board at least 10 days before the date of the meeting.

18.1.6 Notices of Motion and nominations not made as required cannot be considered at the Annual General Meeting.

18.2 The Ladies' Club

18.2.1 The Annual General Meeting of the Ladies' Club shall, save in exceptional circumstance, be held on a date to be fixed by the Committee between the 15th November and the 30th November inclusive and the date so fixed shall be posted on the Club Notice Board not later than the 9th October. The business of the meeting shall be to receive and consider the Annual Report and Financial Statement for the year ended the previous 31st August, for electing Office Bearers, Members of Committee, revising its rules and transacting such other business of the Ladies' Club as may be on the Agenda.

18.2.2 Ten days notice, at least, of such Annual General Meeting shall be given to the Full Members and qualified Honorary Members who are the only persons entitled to attend and vote at a General Meeting of the Ladies' Club.

18.2.3 Such notice shall be accompanied by a copy of the Report and duly audited Financial Statement.

18.2.4 Notices of Motion must be made to the Honorary Secretary of the Club, in writing, not later than the 23rd October.

18.2.5 Such notices shall be posted on the Club Notice Board at least 10 days before the date of the meeting.

18.2.6 Notices of Motion and nominations not made as required cannot be considered at the Annual General Meeting.

18.3 The Joint Club

18.3.1 The Annual General Meeting of the Joint Club shall, save in exceptional circumstance, be held on a date to be fixed by the Board of Management between the 1st December and 15th December inclusive and the date so fixed shall be posted on the Club Notice Board not later than the 24th October. The business of the meeting shall be to receive and consider the Annual Report and the Financial Statement for the year ended the previous 31st August, for electing Office Bearers, Members of Committee and Auditors, revising its rules and transacting such other business of the Club as may be on the Agenda. The Auditors so elected shall also act as Auditors for the Men's Club and the Ladies' Club.

18.3.2 Ten days notice, at least, of such Annual General Meeting shall be given to the Full Members as prescribed by Sub-Clause 11.2.1 who are the only persons entitled to attend and vote at a General Meeting of the Joint Club.

18.3.3 Such notice shall be accompanied by a copy of the Report and duly audited Financial Statement.

18.3.4 Notices of Motion must be made to the Honorary Secretary in writing, not later than the 7th November.

18.3.5 Such notices shall be posted on the Club Notice Board at least ten days before the date of the meeting.

18.3.6 Notices of Motion and nominations not made as required cannot be considered at the Annual General Meeting except as provided in Clause 18.4 hereof.

18.4 Notification to Joint Club

18.4.1 Immediately following the Annual General Meeting of each of the Men's and the Ladies' Clubs the respective Honorary Secretaries shall notify the Honorary Secretary of the Joint Club of the names of the Officers of their Club who shall represent that Club on the Board of Management for the ensuing year.

18.4.2 Each Honorary Secretary shall also forward to the Honorary Secretary of the Joint Club such Notices of Motion or recommendations as such Club wishes to submit for consideration at the Annual General Meeting of the Joint Club subject to the provisions of Sub-Clause 18.3.4.

18.4.3 Any such Notice of Motion or Recommendation shall be discussed, if necessary, under the heading of "Any other business" at such Meeting if it is not received in time for inclusion on the Agenda of the Meeting.

18.5 Special and Extraordinary General Meetings

18.5.1 In addition to the Statutory Annual General Meeting

18.5.1.1 The Committee of any of the clubs may, at its discretion, convene a Special General Meeting of the voting members of such Club to consider and decide on any matter which the Committee considers is of such urgency that it cannot be held over until the Statutory Annual General Meeting.

18.5.1.2 A group of not less than 40 voting members of any of the Clubs may submit a requisition to the Honorary Secretary of such Club requesting that an Extraordinary General Meeting of the voting members of such Club be convened. The requisition shall state the business to be brought forward and this matter will be the only business to be considered at such Meeting.

18.5.1.3 On receipt of such requisition it shall be the duty of the Committee of the particular Club to have an Extraordinary General Meeting convened without delay and failing notice of such meeting being issued by direction of the Committee within 21 days after receipt of such notice by the Honorary Secretary, any 40 members who have signed the requisition may issue notice of an Extraordinary General Meeting, which notice will be sufficient if published in two consecutive issues of a daily newspaper circulating in the locality of the Club at least ten days before the date fixed for such Meeting.

18.6 Chairperson and Quorum at General Meetings

18.6.1 The President, or if absent, the Captain shall preside at all General Meetings of the Men's Club and the Ladies' Club respectively.

18.6.2 The Chairperson at all General Meetings of the Joint Club shall be one of the Captains of the Men's Club or the Ladies Club.

18.6.3 If any of the foregoing Officers are absent or decline to preside, any other full member may be appointed Chairperson by the Meeting.

18.6.4 The Chairperson at a meeting, in the event of an equality of votes, shall be entitled to a casting vote in addition to a deliberative vote.

19. NOTICES OF GENERAL MEETINGS AND QUORUM

19.1 Ten days notice of every General Meeting convened by order of a Committee shall be given to the members entitled to attend and vote at such meetings by a circular specifying the time and place of such meeting and the business to be transacted.

19.2 Any Notice which is required to be given under this constitution and any accompanying report and duly audited Financial Statement shall be sent by ordinary prepaid post to the last known address of the member to whom it is to be given which appears in the Club records, or shall alternatively be served by email or other electronic means to such email address as may have been furnished to the Club by the member. The Club shall further ensure that copies of any such Notices, Reports and Financial Statements are available to members in the Club office or on the Club website.

It shall be the duty of the member to ensure that the Club records contain his or her correct postal or email address. Any such notice sent by post shall be deemed to have been served 48 hours after same was posted, or if sent by email or other electronic means 24 hours after it was sent to the email address for the member shown on the Club records.

19.3 No business shall commence or continue unless there is a quorum of 40 members entitled to vote in attendance at a General Meeting.

20. MODE OF VOTING AT GENERAL MEETING

20.1 No proxies shall be allowed.

20.2 Voting shall be either by a show of hands or by ballot.

20.3 Ballot shall mean a vote on voting paper.

20.4 A majority of one shall be sufficient to decide any question under discussion unless a greater majority is required by some other Club rule.

20.5 In the case of an equality of votes, whether on a show of hands or a ballot, the Chairperson of the meeting at which the show of hands takes place or at which the ballot is demanded, shall be entitled to a casting vote.

20.6 If any five members at a General Meeting proposes that the mode of voting on any particular matter should be by ballot then that mode of voting shall be adopted. A majority of those present and voting shall decide any questions except as otherwise provided in these Rules. No voting by proxy shall be allowed.

20.7 An election of candidates for membership of the Committee of either the Men's Club or the Ladies' Club or for membership of the Board of Management shall be by ballot and all members voting must vote for the full number of candidates for whom there are vacancies otherwise such voting paper is invalid.

20.8 A list of duly nominated candidates in alphabetical order shall be affixed to the Notice Board of the Club at least five days before the Annual General Meeting. In the event of more candidates being nominated than there are vacancies, the election shall be by secret ballot and the Board of Management shall cause ballot papers to be prepared listing the candidates in alphabetical order and no ballot paper shall be valid which does not contain votes for the full number of members to be elected. In the event of a tie, the result shall be determined by lot.

21. MINUTE BOOKS

21.1 The Men's Club, the Ladies' Club and the Joint Club shall each keep:

21.1.1 A Minute Book in which shall be recorded the Minutes of Annual General, Special General and Extraordinary General Meetings and also

21.1.2 A Minute Book in which shall be recorded the Minutes of all Committee Meetings held in compliance with Clause 7.3.

21.1.3 The respective Minutes shall be circulated for reading, and when approved at the next General or Statutory or other Committee Meeting as being a correct record, shall be signed and dated by the Chairperson.

21.1.4 The Men's Committee and the Ladies' Committee shall each submit their Club Minutes Books to the Board of Management when required by a resolution of the Board of Management conveyed in writing by the Honorary Secretary of the Joint Club.

21.1.5 The Minute Books of the Men's Club and the Ladies' Club, when not in current use, and the Minute Book of the Joint Club together with all Minute Books of the Club existing in accordance with the provisions of the immediate preceding or an earlier Constitution of the Club shall be retained by the Board of Management.

22. PLAYING FACILITIES

22.1 The Board of Management, in consultation with the Men's and the Ladies' Committees shall prescribe the days and times when members of the Men's Club or the Ladies' Club shall have the use of the course for competitions or when the course is reserved for team matches, Union, Branch or District events.

22.2 The Board of Management shall decide on the facilities to be afforded to Societies.

22.3 The Board of Management shall be empowered to direct the days and times when fourballs or singles shall have priority and generally regulate the use of the course for the benefit of members.

23. PERSONAL PROPERTY

23.1 Any personal belongings of members, visitors and others, brought to, kept at, or left on the premises of the Club (either in the clubhouse or outside it, in the car park or on the Course) shall be at the sole risk of the owners thereof, and neither the Club nor any Committee shall be responsible for any loss or damage thereto however arising; but this rule shall not prejudice any claim by the Club or the owners of the property, against Insurance Companies in case of fire, or when otherwise covered by insurance.

24. LEAVE OF ABSENCE

24.1 The Board of Management shall in exceptional circumstances have the discretion to grant, upon written application by a member on or before 1st March in that subscription year, leave of absence for a period of one subscription year. Such member shall be required to pay an annual maintenance fee as determined by the Board of Management.

24.2 During this period, such members shall be relieved of their responsibility of paying an annual subscription or part thereof (including any levy applicable or part thereof) as determined by the Board of Management and shall not be entitled to exercise any privileges of membership.

24.3.1 The Board of Management shall have power to grant, upon written application, a reduction in the annual subscription (but not in any levy applicable) to a Full Member whose place of residence is located outside Ireland for a greater period than one year. The amount of such reduction shall be determined by the Board of Management.

24.3.2 During the period in respect of which a reduction is granted under Clause 24.3.1 the member may –

- (a) enjoy all the privileges of membership for a period of sixty days in any year provided he/she advises the Honorary Secretary in writing in advance of the period that he/she intends to avail of this concession, and
- (b) attend, speak, and vote at any General Meeting of the Club which he/she would normally be entitled to attend as a Full Member.

25. REGISTRATION OF CLUBS ACTS 1904 to 2008
LICENSING ACTS 1833 to 2018

25.1 No person other than a member shall order or pay for refreshments in the Clubhouse. Cash must be paid for every expense incurred in the clubhouse before the person ordering leaves the premises.

25.2 No visitor shall be supplied with excisable liquor on the Club premises unless on the invitation and in the company of a member, and that member shall, upon the admission of such visitor to the Club premises or immediately upon his being supplied with such liquor, enter his or her own name and the name and address of the visitor in a book which shall be kept for the purpose and which shall show the date of such visit.

25.3 The Board of Management may prohibit the admission of any visitor to the Club premises and no member shall bring any person whose admission is prohibited into the Club premises.

25.4 No excisable liquor may be sold or supplied for consumption outside the premises of the Club, except to members of the Club, between the hours of eight o'clock in the morning and ten o'clock at night.

25.5 No excisable liquor may be sold or supplied in the Club premises to any person under the age of eighteen years.

25.6 No Officer or Member of the Board of Management, and no manager or servant employed by the Club, shall have any personal interest in the sale to the Club of supplies or excisable liquor, or the profits arising from such sale.

25.7 Subject to the exceptions contained in Clause 25.9 no excisable liquor shall be supplied for consumption on the Club premises to any person (other than a member of the Club lodging in the Club premises) or be consumed on the Club premises by any person (other than a member of the Club lodging in the Club premises).

- (a) at any time on Christmas Day, or
- (b) on any other day, as specified hereunder outside the times so specified in respect of it

- (i) Saint Patrick's Day: between 12.30 p.m. and 12.30 a.m. on the following day;
- (ii) the 23rd December: if it falls on a Sunday, between 10.30 a.m. and 11.30 p.m.;
- (iii) Christmas Eve: between 10.30 a.m. and 11.30 p.m.;
- (iv) the eve of any public holiday (other than Christmas Eve):
 - (a) if the eve falls on a weekday, between 10.30 a.m. and 12.30 a.m. on the following day, or
 - (b) if it falls on a Sunday, between 12.30 p.m. and 12.30 a.m. on the following day;
- (v) any other Sunday (except a Saint Patrick's Day which falls on a Sunday): between 12.30p.m. and 11.00 p.m.;
- (vi) any other Monday, Tuesday or Wednesday: between 10.30 a.m. and 11.30 p.m.: and
- (vii) any other Thursday, Friday or Saturday: between 10.30 a.m. and 12.30 a.m. on the following day.

25.8 The hours specified in paragraph (b) of Clause 25.7 in respect of any day specified in that paragraph are in addition to the period between midnight and 12.30 a.m. on that day where that period is included in the hours so specified in respect of the eve of that day.

25.9 Nothing in the Registration of Clubs Acts, 1904 to 1999, or contained, by virtue only of the operation of Clause 25.7 hereof shall operate to prohibit the supplying for consumption on the Club premises of excisable liquor to any person or the consumption of excisable liquor by any person –

- (a) on Christmas Day, between 12.00 midday and 10.0 p.m., or
- (b) on any other day, for one hour after the expiration of any period in respect of that day during which it is lawful for the club, by virtue of Clause 25.7(b), to supply any excisable liquor for consumption on the Club premises,

if in each case the excisable liquor is –

- (i) ordered by or on behalf of that person at the same time as a substantial meal is so ordered, and
- (ii) consumed by that person during the meal or after the meal has ended.

26. CHANGE OF CONSTITUTION

26.1 No provision of these rules shall be repealed or altered or new rule made except at a General Meeting of the Joint Club and by consent of at least two thirds of the members present and voting at such meeting and written notice of the proposed changes must be sent to the Honorary Secretary of the Joint Club with the names of the proposer and seconder attached, at least 21 days previous to the meeting at which same is to be considered.

26.2 The Honorary Secretary shall place the proposal on the Club Notice Board and put the item on the agenda for the next General Meeting of the Club concerned.

26.3 Any change in the Constitution of the Club which affects Rule 10 of the Constitution of the Golfing Union of Ireland must be submitted to the Union for approval prior to adoption.

26.4 The Board of Management's interpretation of these Rules and of all bye-laws and regulations made by the Joint Club shall be binding on every member until set aside by a General Meeting. The sending in adequate time by ordinary pre-paid post except as otherwise provided in these rules of any paper or document to a member at his or her recorded address shall be sufficient compliance with any requirement as to notice in these rules or in any bye-laws or regulations and a written certificate of the Honorary Secretary shall be accepted as proof of the date of posting. The Board of Management may later, add to or delete from these Rules, for the purpose of complying with an Act of the Oireachtas or a bye-law of the Local Authority. The Board of Management shall have power to re-number and to re-print the Rules.

27. RULES OF GOLF AND LOCAL RULES

27.1 The Rules of the Game of Golf for the Men's and the Ladies' Club shall be the Rules of Golf and Rules of Amateur Status as approved by the Royal and Ancient Golf Club of St. Andrews.

27.2 In addition the Board of Management, in consultation with the Men's and the Ladies' Committee in compliance with Sub-Clause 7.5.2, shall from time to time prescribe such Local Rules as it considers necessary having regard to the nature of the course or otherwise provided such Local Rules are not contrary to or at variance with Rules of Golf or directives issued by the respective Union to which the Men's Club or the Ladies' Club is affiliated.

28. BYE-LAWS

28.1 The Board of Management shall have power from time to time in compliance with Sub-Clause 7.5.1 to make such Bye-Laws as it considers necessary and to alter and repeal same.

28.2 Each of the Men's and the Ladies' Committees shall have power from time to time to make such Bye-Laws as it considers necessary for matters under their respective jurisdiction.

29. COMMENCEMENT

29.1 This constitution took effect from 1st May 2001.

END